



2016-2017 NSERC USRA Application Checklist

FORM 202 PART 1 – TO BE COMPLETED BY <u>STUDENT</u>		
Reference Number	<input type="checkbox"/>	The number generated when the form is completed online. This number must be forwarded to the proposed supervisor(s) to complete Part 2.
Department	<input type="checkbox"/>	Student should indicate the department where currently registered.
PIN	<input type="checkbox"/>	If a student is a previous USRA awardee, they have been assigned a PIN by NSERC. This can be found in NSERC's award letter to the student from the previous year. If first-time applicant or unable to provide, leave blank.
Full-time or Part-time	<input type="checkbox"/>	Please indicate your current status.
Previously USRA Recipient	<input type="checkbox"/>	Check either Yes or No.
Transcripts	<input type="checkbox"/>	A hard copy of your transcript will need to be submitted to your Department Undergraduate Coordinator, who will provide you access to or a PDF copy of the transcript to link to your form 202. The original transcript will need to be submitted to the RSO along with your application.
Citizenship	<input type="checkbox"/>	Check ONE box only, not both. If a permanent resident, provide date of landing .
Signature	<input type="checkbox"/>	Original signature required on Student/Supervisor Certification here .
FORM 202 PART 2 – TO BE COMPLETED BY <u>SUPERVISOR</u>		
Type of award	<input type="checkbox"/>	Check "University" box.
Proposed starting date of award	<input type="checkbox"/>	Indicate the day, month and year. If this is blank or incomplete, NSERC will use the first Monday (or Tuesday, if Monday is a holiday) of the first month of the work term.
Reference no.	<input type="checkbox"/>	A reference number will be generated once the student completes and submits Part 1 online. This should be forwarded to the proposed supervisor to be entered in this box. This is not a PIN number.
Address at location of tenure	<input type="checkbox"/>	Provide complete address of the supervisor.
Telephone, fax and e-mail	<input type="checkbox"/>	These should be the supervisor's contact information, not the student's.
Title of research	<input type="checkbox"/>	This must be provided.
Outline of proposed research project	<input type="checkbox"/>	Provide a project description, including objectives, outputs and/or deliverables (if applicable). This should be more than one sentence in length.
Outline of student's role	<input type="checkbox"/>	Specify student's roles/tasks/responsibilities in the project.
Grant application no. (UofT Sponsor Reference Number)	<input type="checkbox"/>	This must be entered and has the following naming convention: RGPIN 194169-2001 or STPGP 246188-14. This is NOT the UofT fund number (e.g., 456789) . **It is found in the PI's NSERC letter of award (right-hand corner) or on the funded research digest (FRd) in the "Sponsor's Reference" box at the top of the page or in the list of eligible supervisors provided to the Undergraduate Coordinators.**
Research subject code	<input type="checkbox"/>	Use the research subject code for fellowships and scholarships found in http://www.nserc-crsng.gc.ca/Help-Aide/ScholarshipCodes-CodesPourBourses_Eng.asp . DO NOT USE THE RESEARCH CODES INTENDED FOR PROFESSORS ONLY.
PIN	<input type="checkbox"/>	NSERC PIN of the supervisor.
Signatures	<input type="checkbox"/>	Original signatures of the Supervisor and Student are now to be completed on a Student/Supervisor Certification here .