

FedEx & Purolator MIE Courier Shipping Form

(For all other courier companies you are responsible for your shipping requests)

- For Courier Shipping, all information must be provided on form. (Couriers do not deliver to P.O. Box #.)
- Item has to be packaged and please bring to Reception MC105-
- E-mail completed form to: reception@mie.utoronto.ca.
- Tracking number will be e-mail when shipment is processed.

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| COUNTRY | REF or RMA# | Please Note: Packages are picked-up from... MC106, Purchasing Office | |
| | | <input type="checkbox"/> Other Location-indicate full address/tel.*Additional Info/.. Section Below | |
| Contact Name: | | | |
| Company: | | | |
| Dept: | | | |
| Address: | | | |
| Room/Suite: | | | |
| City: | | | |
| Prov: | | | |
| Postal/Zip Code: | | | |
| Phone: | | | |
| PAYMENT ACCOUNT: Supervisor Name & FIS Account #: | | | |
| BILL RECIPIENT: Indicate their FedEx or Purolator account #: | | | |
| Package Contents: | Document or Products Description: (If shipping dangerous goods you need to fill out Shipper's Declaration for Dangerous Goods form (provide 3 copies with shipment). | | |
| **Number & Type of package: <small>(envelope/box/pallets/etc.)</small> | | Weight: (indicate if lb/kg) <small>(over 150 lb = Freight)</small> | |
| <p>** If shipping more than 1 package please add the dimensions (L/W/H) in inches, weight in lbs & insured value of each box. Freight shipping - Do you require a Tail/Lift gate for loading & unloading... <input type="checkbox"/> Tail/Lift gate required for this shipping</p> | | | |
| Shipment Purpose: <i>use only the following eg: Commercial, Gift, Sample, Return & Repair, Personal effects, Personal use</i> | | | |
| Country Manufactured: <i>(not required if shipping within Canada):</i> | | Insured Value: (for insurance of item - in Canadian \$) | \$ |
| <p>Export Declaration (B13A) Requirements: For shipments destined to any country other than the United States, Puerto Rico, and the U.S. Virgin Islands, exporters are required to complete and submit an Export Declaration (B13A) for goods that are valued at CAD\$2,000 or more, as well as any controlled, regulated, or prohibited goods of any value. Please check appropriate box:</p> <p><input type="checkbox"/> No B13A required & check the applicable exemption number below.</p> <p><input type="checkbox"/> NDR-02: Commercial goods valued less than CAD \$2000.</p> <p><input type="checkbox"/> NDR-10: Goods exported for repair, warranty repair or additions regardless of value that will be returned to Canada.</p> <p>For more info. http://www.fedex.com/ca_english/international/regulatorynews/B13A.html</p> | | | |
| Your Contact - Name/E-mail/Tel: | | | |
| *Additional Info/Pick up other Location: | | | |