

2026-2027 Overload Request Form

Faculty of Applied Science and Engineering – Department of Mechanical and Industrial Engineering
The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971.

Please email this form to the MIE Undergraduate Office (undergrad@mie.utoronto.ca) by the following deadlines:

FALL & FULL YEAR SESSION (F & Y) – September 21, 2026 | WINTER SESSION (S) – January 24, 2027

Please ensure that you review the Overloading policy [here](#) before submitting this form.

The minimum CGPA required to overload is 2.7. **If you meet the 2.7 CGPA minimum and wish to overload, there is no need to submit this form. If you do not meet the 2.7 CGPA requirement, please complete this form by the deadline stated above.** Students who do not meet the requirements or have not received approval will be removed from their most recently added elective course by the Undergraduate Office.

DISCLAIMER: This is NOT a course add form. Submitting this form does not guarantee enrollment into your overloaded course of interest. For many engineering minor courses and CS/HSS electives, you will be able to add them yourself on the course selection days. **It is good practice to try and add the course yourself before requesting permission to overload.**

FIRST NAME:

LAST NAME:

EMAIL:

PHONE NUMBER:

STUDENT NUMBER:

PROGRAM: Mechanical Industrial

YEAR OF STUDY: 2nd 3rd 4th

SESSION: Fall Winter Summer

CGPA

I confirm that I have read the Overloading policy linked [here](#).

I AM REQUESTING PERMISSION TO OVERLOAD WITH THE FOLLOWING COURSE:

Course Code (e.g. TEP123H1F)

Reason for Request:

Failed Other (describe below)

Does this course conflict with any courses that you are currently enrolled in?	Yes	No
Were you able to add this course yourself on ACORN?	Yes	No

Student Signature:

Date:

If your request is approved, but you find you are experiencing academic difficulties during the term, you are encouraged to drop the overloaded course before the course drop deadline (no formal approval needed) or contact the MIE Undergraduate Office for academic advising.

If you are overloading with a course that is beyond your degree requirements (e.g. an extra HSS/CS elective out of interest), you have to indicate it as extra (EXT). EXT courses are not factored into your GPA. To indicate a course as EXT, please complete the EXT Request Form before the course drop deadline.

For Internal Use Only	Academic Status:	CGPA:	Student has been Notified
	Authorized By:		Date:

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If you have any questions, please refer to www.utoronto.ca/privacy or contact the University's Freedom of Information and Protection of Privacy Office; room 201, McMurich Bldg., 12 Queen's Park Crescent, Toronto, On M5S 1A1, Tel: 416-946-5835