



## Overloading Policy

### *Mechanical and Industrial Engineering*

Overloading refers to enrolling in more than 2.5 credits in a single semester. To be eligible to overload, a student must have a minimum cumulative GPA (CGPA) of **2.7 or higher**. Courses marked as [EXT/extra](#) will count toward your total course load when determining your eligibility to overload.

Overloading involves a significantly increased workload. While it does not affect tuition for full-time students, it can impact academic performance and overall well-being. It is important to carefully manage your course load to maintain balance and set yourself up for success.

If your CGPA falls below 2.7, you may request to overload only if you have an exceptional academic reason, such as needing to make up for a failed required course in order to graduate on time. Such exceptions are rare and considered on a case-by-case basis. Submitting a request does not guarantee approval, and students are expected to present a clear, compelling rationale for exceeding the course load limit.

#### Important notes:

- Students with two or more courses with pending grades/notations (e.g., SDF, INC, GWR, IPR) are not eligible to submit an overload request until all final grades are posted.
- Students are strongly encouraged to consult with their Academic Advisor prior to submitting the Overload Request Form.

**If you meet the 2.7 CGPA minimum** and wish to overload, you do not need to submit an Overload Request Form. You may proceed with enrolling in the additional course if you choose to do so.

**If you do not meet the minimum CGPA requirement**, please complete the Overload Request Form before the course add deadline for the term in which you wish to overload. Students who do not meet the eligibility criteria or who have not received approval from the MIE Undergraduate Office will be removed from their most recently added elective course.