

MIE498 Thesis Enrollment Form

Faculty of Applied Science and Engineering – Department of Mechanical and Industrial Engineering

EMAIL FORM TO: MIE Undergraduate Office (undergrad@mie.utoronto.ca)

Enrollment Procedure:

- Contact UofT faculty members with whom you are interested in working. MIE faculty: <http://www.mie.utoronto.ca/faculty/>
- Once you have found a faculty member who will supervise you, submit this **thesis enrollment form** to the MIE Undergraduate Office. **Ensure that your supervisor signs the form.**
- Attach a 1-page proposal of the project you plan to undertake including: thesis title, objectives, description of activities, evaluation breakdown and a work schedule breakdown. Your proposal must provide an estimate of a level of effort not less than 130 productive hours of work per term.
- Return the form to the MIE Undergraduate Office Department **5 business days prior the last day to add courses.**
- If approved, your research thesis will be added to your record on ACORN by the MIE UG Office. If it is not approved, we will notify you and your supervisor by email.

FIRST NAME: _____ LAST NAME: _____

EMAIL: _____ PHONE NUMBER: _____

STUDENT NUMBER: _____ PROGRAM: Mechanical Industrial

Do you have a thesis partner? No Yes, their name is _____

COURSE NUMBER (Please check only one box)

MIE498H1F (September – December) MIE498H1S (January – April) MIE498H1Y (September – April)

Approval to register for a fourth-year thesis course must be obtained from the MIE Undergraduate Office (MC109) and is **restricted to fourth-year students with an overall CGPA of 2.7 or above**. By checking this box, I confirm that I meet the minimum 2.7 CGPA requirement.

Students who do not meet the CGPA requirement may not be permitted to enrol in MIE498 - Research Thesis. For further inquiries, students may contact the MIE UG Office.

Students engaged in a thesis project bound by a Non-Disclosure Agreement (NDA) or intellectual property (IP) rights agreement are required to submit the necessary documents and reports for their respective thesis projects to the MIE Undergraduate Office. All thesis materials that are under NDA or IP agreements will be treated with the utmost confidentiality. Students are encouraged to discuss the confidentiality of their work with their supervisors and reach a mutual agreement regarding what should or should not be included in documents and reports submitted to the MIE Undergraduate Office. However, the existence or potential pursuit of NDAs and similar agreements will not be accepted as a reason for being exempt from submitting the required documents and reports.

THESIS SUPERVISOR: _____ EMAIL: _____

Proposed Thesis Topic: _____

*Note: Applicants MUST attach a proposal (approximately 1 page in length).

Supervisor Confirmation: By signing this form, you acknowledge that you have thoroughly reviewed the student's proposal and confirm that it meets the standards of a fourth-year thesis project.

Supervisor's Name (please print): _____

Supervisor's Signature: _____ Date: _____

Student Signature: _____ **Date:** _____

For Office Usage:

Approval:

Date:

Course entered into ROSI

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