

Course Request Form

Faculty of Applied Science and Engineering – Department of Mechanical and Industrial Engineering
The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971.

Please email this form to the MIE Undergraduate Office (undergrad@mie.utoronto.ca) by the following deadlines:
Add/Modify: **Fall/Full Year:** September 20, 2023 | **Winter:** January 21, 2024
Drop/EXT: **Fall:** November 6, 2023 | **Full Year:** February 19, 2024 | **Winter:** March 11, 2024

FIRST NAME: _____ LAST NAME: _____
EMAIL: _____ PHONE NUMBER: _____
STUDENT NUMBER: _____ PROGRAM: ☐ Mechanical ☐ Industrial
YEAR OF STUDY: ☐ 2nd ☐ 3rd ☐ 4th SESSION: ☐ Fall ☐ Winter ☐ Summer

ADD COURSE

I WISH TO ADD THE FOLLOWING COURSE(S):

Course Code (eg. MIE231H11F)	Lecture Section (eg. L0101)	Lab Section (eg. P0101)	Tutorial Section (eg. T0101)
_____	_____	_____	_____
_____	_____	_____	_____

MODIFY COURSE

I WISH TO MODIFY (CHANGE SECTIONS) THE FOLLOWING COURSE(S):

Courses to modify (Check all that apply and provide the new section you want to be placed in)

Course Code (eg. MIE231H11F)	<input type="checkbox"/> New Lecture Section (eg. L0101)	<input type="checkbox"/> New Lab Section (eg. P0101)	<input type="checkbox"/> New Tutorial Section (eg. T0101)
_____	_____	_____	_____
_____	_____	_____	_____

DROP COURSE

I WISH TO DROP THE FOLLOWING COURSE(S):

Course Code (eg. MIE231H11F)	Reason for Request (Check all that apply):
_____	<input type="checkbox"/> Failed <input type="checkbox"/> Part-Time Student <input type="checkbox"/> Transfer Credit <input type="checkbox"/> Other (decribe below)
_____	<div></div>

EXT COURSE

I WOULD LIKE TO DESIGNATE THE FOLLOWING COURSE AS EXT:

Course Code _____
(eg. MIE231H11F)

Student Signature: _____ Date: _____

For Internal Use Only	<input type="checkbox"/> Processed on ROSI	<input type="checkbox"/> Student has been Notified
Authorized By: _____		Date: _____

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