

Course Request Form

Faculty of Applied Science and Engineering – Department of Mechanical and Industrial Engineering
The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971.

Please email this form to the MIE Undergraduate Office (undergrad@mie.utoronto.ca) by the following deadlines:

Add/Modify: **Fall/Full Year:** September 21, 2022 | **Winter:** January 22, 2023

Drop/EXT: **Fall:** November 16, 2022 | **Full Year:** February 20, 2023 | **Winter:** March 19, 2023

FIRST NAME: _____ LAST NAME: _____

EMAIL: _____ PHONE NUMBER: _____

STUDENT NUMBER: _____ PROGRAM: Mechanical Industrial

YEAR OF STUDY: 2nd 3rd 4th SESSION: Fall Winter Summer

I WISH TO ADD THE FOLLOWING COURSE(S):

ADD COURSE

Course Code
(eg. MIE231H11F)

Lecture Section
(eg. L0101)

Lab Section
(eg. P0101)

Tutorial Section
(eg. T0101)

I WISH TO MODIFY (CHANGE SECTIONS) THE FOLLOWING COURSE(S):

Courses to modify (Check all that apply and provide the new section you want to be placed in)

MODIFY COURSE

Course Code
(eg. MIE231H11F)

New Lecture Section
(eg. L0101)

New Lab Section
(eg. P0101)

New Tutorial Section
(eg. T0101)

I WISH TO DROP THE FOLLOWING COURSE(S):

DROP COURSE

Course Code
(eg. MIE231H11F)

Reason for Request (Check all that apply):

Failed Part-Time Student Transfer Credit Other (describe below)

If you are taking extra courses that are beyond your degree requirements (e.g. an extra HSS/CS elective out of interest or to fulfill a minor), you must indicate this course as extra (EXT). EXT courses are not factored into your GPA. Please click [here](#) to see the link for EXT Course Policy. **Deadlines to EXT: Fall: Nov. 16, 2022 | Full Year: Feb. 20, 2023 | Winter: Mar 19, 2023**

I WOULD LIKE TO DESIGNATE THE FOLLOWING COURSE AS EXT:

EXT COURSE

Course Code
(eg. MIE231H11F)

Student Signature: _____

Date: _____

For Internal Use Only

Processed on ROSI

Student has been Notified

Authorized By: _____

Date: _____

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If you have any questions, please refer to www.utoronto.ca/privacy or contact the University's Freedom of Information and Protection of Privacy Office; room 201, McMurrich Bldg., 12 Queen's Park Crescent, Toronto, On M5S 1A1, Tel: 416-946-5835