Mechanical & Industrial Engineering
UNIVERSITY OF TORONTO

Reduced Course Load Policy

If you are a full-time student in 2nd or 3rd year, you may reduce your academic load by 0.5 credits below the full academic load. If you would like to reduce your course load, it is recommended that you do so by dropping a CS/HSS, natural science or technical elective.

In rare circumstances, students may be permitted to reduce their course load by dropping a core (required) course. The following conditions must be met before a full- time student with a full academic load can request to drop a core course. *Please note that these conditions do not apply to part-time students, or to students who are registered with Accessibility Services and have a Reduced Course Load Accommodation.*

- You have made use of all of the resources available to you. For example, you have met with your Academic Advisor, attended the instructors' and/or TAs' office hours and spoken to a Learning Strategist.
- You have received at least 10% of your grade for the core course that you would like to drop. Core courses can be dropped no sooner than 5 days before the drop deadline, and must be dropped by the drop deadline.
- You have created an academic plan outlining your remaining degree requirements and proposed timeline for completing the deferred core course. Academic plan templates are provided on pages 2-3.

If you would like to request to drop a core course, please ensure that all of the above conditions are met. Once all conditions are met, email the MIE Undergraduate Office explaining your reason for requesting to drop this course, attach the [Course Request Form](#), and include your academic plan for completing your remaining degree requirements.

Important points to consider before reducing your course load:
- You will not be permitted to continue to the next year of study if you have more than two core courses outstanding.
- Dropping a course may result in scheduling conflicts later on.
- If the course that you have requested to drop is a pre-requisite for another course, you will not be able to enrol in that course until the deferred course is completed.
- Reducing your academic course load to less than a full course load as defined by your year and program of study may make you ineligible for scholarships and the Dean's Honour List.
- If you are a full-time student with a reduced course load, you will still have to pay the full-time program fee, and you will not be entitled to any tuition refunds.

If you are considering reducing your course load, we strongly recommended that you consult the MIE Undergraduate Office. The MIE Undergraduate Office team will provide you with advice and let you know how reducing your course load may impact the length of time it will take you to complete your degree requirements and other concerns that you should be aware of (e.g. course overload in future sessions, full- year courses, etc.).

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Academic Plan Template – Industrial Engineering

<table>
<tr><td colspan="2"><u>2F</u></td><td colspan="2"><u>2W</u></td></tr>
<tr><td>1.</td><td>MIE236</td><td>1.</td><td>MIE237</td></tr>
<tr><td>2.</td><td>MIE242</td><td>2.</td><td>MIE240</td></tr>
<tr><td>3.</td><td>MIE250</td><td>3.</td><td>MIE253</td></tr>
<tr><td>4.</td><td>MIE258</td><td>4.</td><td>MIE262</td></tr>
<tr><td>5.</td><td>MAT231</td><td>5.</td><td>MIE263</td></tr>
<tr><td colspan="2"><u>3F</u></td><td colspan="2"><u>3W</u></td></tr>
<tr><td>1.</td><td>MIE343</td><td>1.</td><td>MIE335</td></tr>
<tr><td>2.</td><td>MIE350</td><td>2.</td><td>MIE363</td></tr>
<tr><td>3.</td><td>MIE360</td><td>3.</td><td>MIE364</td></tr>
<tr><td>4.</td><td>Technical Elective (TE) 1 –</td><td>4.</td><td>TE 2 –</td></tr>
<tr><td>5.</td><td>CS[1] 1 –</td><td>5.</td><td>CS[1] 2 –</td></tr>
<tr><td>1.</td><td>PEY Co-op</td><td>1.</td><td>PEY Co-op</td></tr>
<tr><td colspan="2"><u>4F</u></td><td colspan="2"><u>4W</u></td></tr>
<tr><td>1.</td><td>MIE463</td><td>1.</td><td>MIE459</td></tr>
<tr><td>2.</td><td>MIE490Y1</td><td>2.</td><td>MIE490Y1</td></tr>
<tr><td>3.</td><td>TE 3 –</td><td>3.</td><td>TE 5 –</td></tr>
<tr><td>4.</td><td>TE 4 –</td><td>4.</td><td>TE 6 –</td></tr>
<tr><td>5.</td><td>CS[1] 3 –</td><td>5.</td><td>CS[1] 4 –</td></tr>
</table>

Note[1]: **At least two CS electives should also be HSS**

Academic Plan Template – Mechanical Engineering

2F	
1.	MIE230
2.	MIE231
3.	MIE243
4.	MIE270
5.	CS^2 1 –

2W	
1.	MAT234
2.	MIE210
3.	MIE221
4.	MIE222
5.	CS^2 2–

3F	
1.	MIE301
2.	MIE312
3.	MIE342
4.	MIE258
5.	Natural Science elective –

3F	
1.	MIE315
2.	MIE313
3.	MIE334
4.	Stream 1 –
5.	Stream 2 –

1.	PEY Co-op

1.	PEY Co-op

4F	
1.	MIE491
2.	Stream 1 cont'd –
3.	Stream 2 cont'd –
4.	Technical Elective (TE^1) 1 –
5.	CS^2 3–

4W	
1.	MIE491
2.	TE^1 2 –
3.	TE^1 3 –
4.	TE^1 4 –
5.	CS^2 4–

Note[1]: **At least one technical elective should be design. Design technical electives are indicated with an asterisk in the title**

Note[2]: **At least two CS electives should also be HSS**