

Department of Mechanical and Industrial Engineering Teaching Assistant Award Nomination

This form may be used by any **student, staff member, or course instructor**. Please complete the following sections before submitting the form. Only undergraduate courses are considered for this award.

Teaching Assistant Nominated: _____

Course Code and Title: _____

Course Instructor: _____

Evaluate the nominee in each of the following areas by selecting an appropriate number between 1 and 7:

Teaching Skills: Is the nominee knowledgeable of the subject matter?

(Not very) 1 2 3 4 5 6 7 (Yes)
Comments: _____

Attitude: Does the nominee exhibit enthusiasm for the subject and motivate students?

(Not really) 1 2 3 4 5 6 7 (Yes)
Comments: _____

Communications: Does the nominee communicate clearly and effectively?

(Not well) 1 2 3 4 5 6 7 (Yes)
Comments: _____

Organization: Is the nominee well organized and demonstrate good timeliness?

(Not very) 1 2 3 4 5 6 7 (Yes)
Comments: _____

Grading: Is the nominee fair and consistent in his/her grading and evaluating?

(No) 1 2 3 4 5 6 7 (Yes)
Comments: _____

Availability: Is the nominee available and willing to provide help at pre-arranged times?

(Not often) 1 2 3 4 5 6 7 (Always)
Comments: _____

This nomination is submitted by: _____

Student Number (if applicable): _____

When completed, please e-mail this form to ta-admin@mie.utoronto.ca no later than April 30th of the relevant academic year. You may include your testimonial in the email.

NOTE: Please save to your desktop then reopen using Acrobat before filling out the form.