

MIE Courier Account Request Form

- Form is to be completed **every time you are requesting the account number** by the receiver.
- Please e-mailed form to reception@mie.utoronto.ca & copy the supervisor listed on form.
- Once form is received courier account number will be provided to the sender.
- Please do not send incomplete form.... Thank you!

Account Requested:	<input type="checkbox"/> FedEx		
	<input type="checkbox"/> Purolator	<i>Date</i>	<i>Tracking # (If received)</i>
RECEIVER			
Mechanical & Industrial Engineering/U of T, MC106 ■ 5 King's College Road, Toronto ON M5S 3G8			
Name:			
E-mail:			
Receiver's Name, Full Address & Tel. If different than above:			
Phone:			
Supervisor's Name:			
Supervisor FIS Account#:			
SENDER			
COUNTRY:		REF/RMA#	
Ship From Name:			
Company:			
Dept/Room #:			
Address:			
City/Prov:			
Postal/Zip Code:			
Phone:		E-mail:	
Package contents:	<input type="checkbox"/> Documents <input type="checkbox"/> Products	Description:	
Additional Info.			