

NSERC USRA: Application Instructions

1. Students interested in applying must **contact MIE Professors** to find a supervisor.
 - a. A list of projects have been posted online at:
<http://www.mie.utoronto.ca/undergraduate/research/>
 - b. If there is a supervisor you would like to work with that has not posted a project, you can approach them individually. A list of MIE faculty and their areas of research is available on the MIE website <https://www.mie.utoronto.ca/mie/faculty>
 - c. You may only submit **one** NSERC application to MIE.
2. Complete the NSERC application form **online, Form 202 Part I**
https://ebiz.nserc.ca/nserc_web/nserc_login_e.htm
 - a. Students who have previously applied for an NSERC USRA will only have to update Part I of Form 202.
3. Attach a **PDF copy of your transcript** to the application form (Part I).
 - a. Order an original transcript from ACORN using the Student Web Service.
 - i. Remember, the UofT transcript office can take 5-7 business days to process your request, thus order early. It is advisable that you request to pick up the transcript in person to expedite the process.
 - b. Provide the MIE UG Office with an official transcript (**must be sealed**). The Undergraduate Office staff must first verify that the transcript is original. The office will email you a PDF of the transcript. You will then upload this PDF to the NSERC's online system.
 - i. The MIE UG Office will keep the transcript (to be attached to the hard copy of the application)
4. **Form 202 Part II** must be completed by the supervisor. After you have completed Part I online, a reference number will be issued to you. Please supply that reference number to your supervisor.
5. Submit a **complete application in printed hard copy** to the MIE Undergraduate Office (MC109) by February 21, 2019.

List for a Complete Application

- Form 202 – Part I (to be completed by the student)
- Form 202 – Part II (to be completed by the university research supervisor)
- Transcript
- Student- Supervisor Certification
- NSERC USRA Application Checklist

MIE nominations decisions will be forwarded to Research Services for approval. Successful applicants will be notified by early April.

Useful Video Tutorial on completing the application:

http://nserc-crsng.gc.ca/Students-Etudiants/Videos-Videos/usra-brpct_eng.asp