

Technical Elective Substitution Request Form

Department of Mechanical and Industrial Engineering - University of Toronto

The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. Please see the reverse side of this form for more information.

Any fourth year student in good standing in the Department may request to substitute one technical elective course in each of the 4F and 4W terms. Please refer to the general conditions regarding technical elective substitutions printed on the reverse of this form.

Deadline for submission: One week before the last day to add courses in each term.

SURNAME (Last, First): _____ E-MAIL: _____

STUDENT NUMBER: _____ PHONE NUMBER: _____

PROGRAM: Industrial Mechanical ACADEMIC YEAR: _____

Course Requested: _____
(enter the full course code and course name)

Session in which you want to take this course (eg. 2011 Fall): _____

REASON FOR REQUEST (Please provide a brief explanation of how this course fits into your future plans.)

Does the proposed course conflict with any courses that you are currently enrolled in? Yes No

STUDENT SIGNATURE: _____ DATE: _____

AUTHORIZED BY: _____ DATE: _____

**Please return this form to the Undergraduate Office, Mechanical Building, MC109
Tel: 416-978-6420 Fax: 416-978-3453 Email: undergrad@mie.utoronto.ca**

The following general conditions apply to all students making a special request for technical elective substitutions in the fourth year of their program:

1. Requests to substitute core courses will not be considered. Students may only request substitutions for technical electives.
2. The requested course must fit well within the curriculum of the program.
3. The course must have original content. Any requested course that overlaps with course material in your program will not be accepted.
4. The course must have at least 75% Engineering Science and Design content.
5. For any non-MIE course, students must also obtain approval from the department offering the course.

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If you have questions, please refer to www.utoronto.ca/privacy or contact the University's Freedom of Information and Protection of Privacy Office
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